



# SAFETY MANAGEMENT PLAN

## EMERGENCY RESPONSE PLAN

- In an emergency which is life threatening or there is imminent risk to either people, property or the environment, approach:

*Police / Fire / Ambulance*

or

dial **000**

or

Notify someone at the **Volunteer Registration booth** of any issues.

- In the event of three long blasts of a siren, stop and be aware that an emergency response plan may be put in place. Be guided by emergency service personnel Police/Fire/Ambulance and event staff identified by their distinctive clothing.

## GENERAL

- **Personal Safety Policy:** Be actively responsible for your own and the safety of others.

Notify someone at the Volunteer Registration booth of any issues.

- Check safety of electrical equipment before use. All electrical equipment and leads must show a current Test Tag.
  - Check safety of gas equipment before use (see brochures attached).
  - Check hazardous substances / dangerous goods register.
  - Check for tripping hazards e.g. loose leads, holes in ground.
  - Check Safety Signs and follow instructions e.g. food handling, equipment handling, height restrictions on rides
  - Check for general hazards e.g. sharp tent pegs, wasp nests.
  - Wear appropriate clothing e.g. comfortable closed in shoes (rubber soles are best) and hat; use sunscreen; have long hair tied back if working with food. Drink plenty of fluids.
  - Only persons holding a current Queensland Blue Card or are under 18 years of age are allowed to work with children. Check that the volunteer is wearing a blue wrist band.
- **Lost Children Policy:** If you are a male, immediately seek the assistance of a female. Together, take the child to the Volunteer Registration booth immediately.